The Tripura Housing Board Rules, 1979

TRIPURA



GAZETTE

Published by Authority EXTRAORDINARY ISSUE

Agartala, Monday, January 7, 1980 A. D. Pausa 17, 1901 S. E.

PART-I--Orders and notifications by the Government of Tripura, the High Court, Government Treasury etc.

Government of Tripura Public Works Department

Flo. F. 50(14)-PWD/76 (Shadow) Dated, Agartala, the 1st January, 1980.
NOTIFICATION

WHEREAS the draft of the Tripura Housing Board Rules, 1979, which the State Government proposed to make in exercise of the powers conferred on it under sub-section (1) of section 45 of the Tripura Housing Board Act 1979 (2 of 1979), were published in the Tripura Gazette, Extraordinary Issue dated the 26th October 1979 at pages 1 to 5 by a Notification of the Government of Tripura in the Public Works Department No. F. 50(14)-PWD(W)/76 (Shadow), dated Agartala, the 11th October, 1979 inviting objections and suggestions from all persons likely to be effected thereby within 10 days from the day of publication of the aforesaid notification;

AND WHEREAS the said Gazette was made available to the public on the 3rd November, 1979;

AND WHEREAS no objection or suggestion has been received from public on the said draft within the date so specified;

Now, therefore, in exercise of the powers conferred by sub-section (1) of section 45 of the said Act, the State Government hereby makes the following rules, namely:—

Short title and 1. (1) These rules may be called the Tripura Housing Commences Board Rules, 1979.

(2) They shall come into force from the date of their publication in the Official Gazette, 2

Definitions.

- 2. In these rules unless there is anything repugnant to the subject or context—
 - (a) "Act" means the Tripura Housing Board Act, 1979;
 - (b) "Form" means a form appended to these rules;
 - (c) "Schedule" means a Schedule appended to these rules;
 - (d) "section" means a section of the Act;
 - (c) Any other words and expressions used in these rules but not definied shall have the same meaning as assigned to them in the Act.

Remuneration. Henorarium, leave etc. of the Vice-Chairman,

- 3. (1) The Vice-Chairman of the Board shall be entitled to—
 - (a) Salary for month or honorarium per month will be prescribed by the Govt. time to time.
 - (b) a travelling allowance admissible to the Ist grade officers of the State Govt. The Vice-Chairman shall be entitled to travel by the appropriate class of accommodation in Railways and may travel by air if he so desired.
 - (2) The vice-Chairman shall be entitled to leave on full pay on the basis of one month per year of service.
 - (3) Notwithstanding anything contained in these rules where the Vice-Chairman receives an honorarium or holds office in an honorary capacity he shall receive such of the following concessions as the State Government may in each case specify in this behalf, namely—
 - (a) unfurnished residential accommodation without payment of any rent or where such residential accommodation is not made available, a monthly allowance of such amount as may be fixed by the State Govt. in consultation with Finance Department;
 - (b) Use of the Board's Motor car for official purposes and such allowances for the maintenance and running of the Motor Car as may be fixed by the State Government, or in lieu of such allowance, the actual charges for the maintenance and running thereof;

- (c) When on tour daily allowance as admissible to the 1st grade officers of the State Government;
- (d) The Travelling allowance at the rate admissible to a 1st grade officer of the State Government Department;
- (e) Leave of absence may be allowed by the State Government as considered necessary.

But the State Government may relax the provision of this clause in any particular case:

Provided that while the Vice-Chairman is on leave, he shall be entitled to such of the aforesaid concessions as the State Government may in each case specify in this behalf.

Allowance to non-official numbers,

4. Subject to the provisions of rule 6 a member of the Board other than the Vice-Chairman and the officer of the Government appointed to be a member under section 5, shall be entitled to an allowance of Rs. 50/- for everyday of a meeting of the Board that he attends. He shall also be entitled to travelling allowance as admissible to a 1st grade officer of the State Government. A member of the Board may, however, travel by railways in appropriate class as applicable to a grade I officer of the State Govt. or by air when the Chairman or the Vice-Chairman feels that such journey by air is justified.

Daily allowance and Travelling allowance to official members. 5. (1) The official members appointed by the State Government to be a member of the Board under section 5 shall be entitled to draw such travelling allowances as may be admissible to them in the rules governing them:

Provided that such official member shall not draw travelling allowances from the Board, if for the same journey he has drawn travelling allowances from the State Govt. in another capacity.

- (2) The officer of the State Government so appointed as a member shall also be eligible to draw T.A./D.A./other allowance only as per State Government Rules.
- 6. If a member of the State Legislature is appointed as a member of the Board, he shall not be entitled to receive any remuneration other than travelling allowance daily allowances or such other allowances as are admissible to them under relevent Rules for them, for the purpose of covering the expenses incurred on account of the journey to attend the meeting of the Board or in performing any other functions as such member.

I egislator
member is not
entitled to
receive any
temmeration
other than
compensatory
allowance,

Manner of execution of contract.

7. Subject to the provisions contained in section 16, contractors shall be executed in such manner and in such forms as are prescribed in this behalf for the Public Works Department of the State Government.

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Provided that the Board may, with the previous approval of the Finance Department of the State Government make suitable additions or alternations to such manuer.

Delegation of power to sign contracts.

- 8. The Board's power to sign contract may be delegated to the Housing Commissioner or Assistant Housing Commissioner under section 18 subject to the following limitations, namely:—
 - (a) in the case of an Asssistant Housing Commissioner upto Rs. 1.00 lakh.
 - (b) in the case of the Housing Commissioner upto Rs. 10.00 lakhs.

Provided that the Assistant Commissioner is not lower in rank than an officer of the power deligated to exercise such powers.

Form of budget and approval of the budget by the state Government.

- 9. (1) The annual budget, or the supplimentary budget, as the case may be, of the Board shall be prepared as required under section 21 and 24 in accordance with form in Schedule (A), provided that an explanatory note for each scheme shall be submitted along with the budget.
- (2) The State Government with the concurrence of the Finance Department shall approve the budget as sanctioned by the Board within 60 days of its submission with or without modification. If such approval is not communicated to the Board within 60 days it shall be deemed that the budget submitted by the Board has been approved by the State Covernment.

Publication of Housing scheme. 10. The Housing Scheme for which provision is made in the budget shall be published in the Tripura Gazette within one month from the date of its approval by the State Government as required under section 25 of the Act in Form 1.

Maintenance of accounts.

11. (1) Subject to any general or special order as my be given by the State Government to the Board from time to time, the accounts of the Board shall be maintained generally on commercial principles. The accounts relating to

execution of works shall be maintained in the same manner as are maintained in the Public Works Department of the State Government.

(2) The annual statement of accounts to be submitted to Government under section 38 shall be in forms set out in Schedule 'B'.

Annual Report.

- 12. (1) The Board shall at the end of each year and within four months of the date of closing of the year, submit to the State Government, an annual report containing its activities during the year.
 - (2) The report shall be divided into two parts, namely:-
 - (a) Part-I which shall contain general information on the activities of the Board.
 - (b) Part-II which shall contained appendices giving statistical information.

Publication of annual report & statement of accounts etc.

- 13. (1) On receipt from the State Government of the Annual report submitted to it under rule 12 and of the annual statement of accounts together with a copy of the audit report thereon submitted under section 38, the Board shall publish it at its own cost in the Tripura Gazette and shall cause sufficient number of copies thereof to be printed and placed on sale through the Printing & Stationary Department.
- (2) Copies of both the annual report and the audited annual statement of accounts published under sub-rule-(1) shall be supplied, free of cost, to the State Government for distribution to the members of the State Legislature and to all concerned Departments of the State Government.
- (3) The Accounts shall be audited internally by the P. W. D./Finance Department and external Audit will be done by the Indian Audit & Accounts Department.

Submission of reports, statisties & returns.

- 14. (1) The Board shall submit to the State Government Half-yearly progress reports and quarterly reports regarding stock accounts.
- (2) The Board shall also submit to the Government the following reports, statements and minutes:—
 - (i) half-yearly reports of Housing Schemes as respects the periods ending on the 30th September and 31st March of each year in form 2;

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- (ii) Statements regarding monthly recoveries of rent from the tenants of the Board in form 3;
- (iii) minutes of each meeting of the Board as soon as they are confirmed by the Board.

 Provided that copies of all statements involving financial aspects and statement of outstanding monthly Licence fee will be furnished to the Finance Department of the State Government.
- 15. (1) The Board may appoint, with the previous approval of the State Government, the Committee or Committees to advise in any matters relating to any of the functions of the Board under the Act and in any matters that may be entrusted to the Board by the State Government under the provisions of the Act.
- (2) Every such Committee shall meet at regular in erval once at least in two months.
- (3) Such Committee may Co-opt, new members but the number of Co-opted members shall not exceed 1/3 (one third) of the numbers of original members.
- (4) The minutes of each meeting of every such committee shall be furnished to the State Govt. with remarks as to the action taken or proposed to be taken by the Board on the Committee's suggestions, if any.
- (5) The travelling allowance and dearness allowance of the un-official member of the Sub-Committee shall be the same as provided for in Rule—4 for attending the meetings of the Board.

Rording money by the Board.

- 16. (1) Subject to the provisions of section 36, the Board may borrow money upto the limit of Rs. 1 crore at a time on such terms and conditions as may be approved by the State Government, with prior concurrence of the Finance Department
- (2) While applying for sanction for borrowing money to the State Government the Board shall furnish the following particulars:—
 - (a) the amount proposed to be borrowed;
 - (b) purpose of loan;
 - (c) security to be offered;

- (d) amount already borrowed by the Board;
- (e) assets of the Board and the manner in which and the assets out of which the proposed loan is to be repaid; and
- (f) any other particulars as may be required by the State Government.
- (3) The money borrowed for a specific purpose shall be utilised for that purpose and for no other purpose.
- (4) The Board may borrow by issue of debentures or by crediting mortgage of its assets or any specific part thereto provide that no asset or part thereof transferred from the Govt. will be mortaged without prior approval of the Govt. in the Finance Department.
- (5) The debentures may be issued for Rs. 100/- or multiple of Rs. 100/- and shall be redeemed on such date and such manner as may be specified in the debentures.
- (6) No debenture shall be issued except on an application made to the Board in a form to be specified by the Board in this behalf.
- (7) Save as otherwise provided in these rules the Board shall adopt, as far as circumstances may permit in all matters relating to debentures, the provision of the Indian Companies Act, 1956.
- (8) The money secured by debentures or mortgage shall be repayable on such date and in such manuer as may be specified in such debentures or mortgage.
- (9) Interest on any debentures or mortgage shall be paid at such rate as may be fixed by the Board,
- (10) The Board shall maintain register of debentures and mortgages and include therein particulars of every debentures issued and mortgage credited.
- 11) The Board may, subject to the provisions of these rules, and with the previous approval of the State Govt. make arrangement with any Nationalised Bank or Gramin Bank with respect to the issue of debentures, Payment of interest and other matters incidental thereto, management and redention of debentures;

Provided that when arrangement is made with the State Bank of India the procedure prescribed in the Govt. Credits Manual shall apply.

Opportunity to Board of being heard. 17. The State Govt. shall, before making an order for superseding the Board, give reasonable opportunity to the Tripura Housing Board to show cause why such order should not be made.

Order of supergession.

- 18. (1) The State Government shall specify the order made under sub-section (2) of section 55 for superseding the Board, the reasons for making it and the date from which the Board shall be superseded.
- (2) The order shall be served on the Chairman, Vice-Chairman and the Chief Executive Officer.

Hembers to

19. When the Board is superseded under sub-section (2) of section 55, the Chairman, the Vice-Chairman and all other members of the Board shall, as from the dates specified in the order, vacate the office as such Chairman or Vice-Chairman or members.

Re-constitution of Board.

20. At the time of reconstitution of the Board after its supersession, the State Government may re-appoint any members or members of the superseded Board to the re-constituted Board.

Transfer of assets and liabilities of the State Government to the Board.

21. The assets and liabilities of the State Govt. shall be transferred to the Board under section 31 subject to such terms and conditions as may be decided by the State Government in each case and transfer shall take effect from such date as may be notified in the Tripura Gazette.

S. K. Ray Secretary, PWD, Tripura, Agartala.

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	of Mersing Sala
(See Rel 2-15)	Form for publication of Mousing Scheme.
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Description and scope of the proposed work including particulars of type design, location, foundation, arrangements of water supply and other details.	NO.
Area included in the scheme and surrounding lands.	S
Provision made in the budget for the year.	***
Approximate cost of work.	m
General title of work.	7
No.	

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redommendations.	other remarks or	10	
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necessary and whether the	or estimate would be a		
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sanctioned are proceeding		1	
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execution; if not to what		[~	
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Level ninth level.	Number of tenements	9	
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Six monthly Report for Housing Schemes for the period ending senditure for the Colony. To be filled in the reached plinth level. To be plinth level. To be filled in the reached plinth level.	Number of tenements		
		(q)9	
Core rule-14 Schemes for clony. TOKM-1-1- Schemes for clony. Tolky Completed.	Number of tenements		
Sce rule. Schemes from the Colony.			
nents in the Colony.	Total number of tenen	6(a)	
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penditure	Progressive total of ex		
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	-	Kemarka	6
		Total outstanding (Cols. 6—7)	8(b)
vi		Outstanding more than three months	8(a)
	ē	Recoveries actually effected upto the	7
	-46	Total recoveries to be affected towards rent and arrears (Cols. 4 & 5)	9
		Previous arrears of rent	S
		Fotal monthly rent assessed for the tenement	'₹'
		Total	3(4)
	number of nents in Jolony	Three room	3(0)
		Two room	3(b)
12 12	Total ten the	One room	3(a)
		Name of the Colony and its situation.	23
		Serial No.	quant
514 Str.	7,5		

Statement showing recoveries of rant and arrears in respect of tenements in possession of Tripura Housing Board for the month of

(See Tale—12.

SCHEDILE - FA

(See rule—9)

1. Badget Estimate of the Tripura Housing Board.

REVENUE

Estimate	approved by	for 19—19 Government	Pro-
Budget	Estimate	for 19—19	9
Revised Estimates	for the	current year	5
Budget	for the	current year	wet.
rec years.	Actuals	· r	67
or the previous three years.	Actuals		2
For the	Actuals		

(1) Reat of building:

(2) Recoveries of expenditure: (3) Sales of Produce :

(4) Miscellaneous receipts: (b) Other receipts.:

(a) Subsidies:

(5) Sub-sentions from Covernment. :

charged to industrial workers and subsidised rent (a) On account of others. :

investment on land not built Interest on : uodin ā

non-realisation of time lag between grant of loan and lettering out of structed out of tenements coninterest due to For covering loan etc.: (T)

Deduct-Refunds Non-receipts.

THE REPORT OF THE PART OF BURNISHED RESIDENCE OF REVENUE EXPENDITURE.

, W		For the provious three years.	Budget for	Revised centains.	for 19—19	approved
	Actuals Actuals	ils Actuals	•	years.	42	by Govern metal
	61	er3	T.T.	S	9	
1. A. Establishment (Admini-						<u>x</u>
stration)			te E			
a) Pay of officers:			2			
b) Pay of establishment:			įs.			
c) Allowances,			%e			
honoraria, etc :						
d) Contingencies :						
Total :						
l. B. Establishment (Exe-					×	
cutive)						
a) Pay of officers:						
b) Pay of establishment:						
c) Allowances,	E					
Honoraria, etc						
d) Contingencies:				The second secon		
Total :	-					

Total :--

1. D. Establishment

Total:

honoraria, etc..

Allowances,

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Pay of Officers

(Medical)—

1. C. Establishment

(Sanitation)-

Pay of Officers. £ 8

Pay of estabilshment.

Allowances, T

honoraria, etc., Contingencies.

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Pansion	and	leave
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10)

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3. Contributions of the Housing Board to the Provident Fund and other service funds.

1. G. Special—

a) Pay of Officersb) Pay of

c) Allowances,

establishment

honoraria, etc., d) Contingencies. Total:

Pension and Leave-H.

18

(1)

ing expenditure on ment of Residential Audit). account of establish-Contributions (includ-

and other Service Fund. : Housing Board to the staff Provident Fund Contribution of the III.

Interest on capital (rates of interest to be stated) IV.

Expenditure connected with issue of new

VI. (a) Depreciation on loans.

(b) Loss or gain by sale of Capital assets. * (i) Building *(ii) Electric installation

Total:-

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TIT'	VII. Maintanance and	
	Receipts—	
	i) Ordinary repairs ;	
	ii) Special repairs	
	: Total :	
VIII.	VIII. Municipal and other taxes.	overe n=42.55
IX.	Original Works :	
×	Miscellaneous Expenditure—	
	i) Ground rent :	
	ii) Renewal etc.	_,-,-,-
	iii) Bad debts.	J
	iv) Law charges.	, .
	v) Fees.	, , ,
	vi) Miscellaneous.	
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Total_	TotalRevenue evenditum	

Total—Revenue expenditure,

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P				5			N	
2	Tript	ıra Gazette	Bxtra	ordinaty	/ Issue	, January	7, 1980 A. D.	21
ý	Estimate approved by	Government.	e a j	2				
	Brdger estimate	19 19 19	·		n. 10	٠		
	Revised estimate for the			*	ı	·		
GAZITAL ACCOUNT	Budger for the current year.			7	(2)		-	
	Absount for the last year.			e e	8			
		1. Balance with the Housing Board as on the beginning of the year.	 Loans from Government during the year. 	3. Other loans (Public or private).:	4. Sale of properties		Deduct—Loss on capital on account of demolition of buildings, writing off of capi-	tal, etc.

-BUDGET OF THE TRIPTER HOUSING BOARD.

nt year	Total	∞		unds Total drawn the ear.	17		Loan outstanding.	
the curre	From funds to be drawn during current year.	7		From Funds to be drawn during the next year.	16		Loan or	9
Budget estimate for the current year		R		From Funds proposed to be drawn till the end of current year.	5		i towards f loan till ast year.	
Budget	From funds already drawn to the end of last year.	9		Total	7		Amount paid towards repayment of loan till the end of last year.	. S
Expenditure	the last year.	S	Budget Estimates for the next year 19 —19	From Funds to be drawn during next year.	13	APPENDIX	Name of the party An from which loan represents is received.	4
Fund received till the end	of the last year.	4	Sudget Estimates	From funds proposed to be drawn till the end of current year.	12	APP		
Total Estimated cost of the	work.	3		Total			Amount declared or received by the Board as loan.	c
٠			Revised Estimate for the current year.	From Funds drawn or to be drawn during current year.	10	de production de la company de	Name of the Scheme	2
Description of the work or	project.	C1	ed Estimate f	From Funds From Funds draleady drawn to or to be drawn the end of last during current year.	6	ANGEL - ANGEL MANAGEMENT STREET, AND STREE		
Serial No.		-	Revis	From alread the er year.	,	and same	Serial No.	-

DEFOSITS AND ADVANCES

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5400	For the p	For the previous three years	ree years	Budget Esti-	Revised Esti-	Budget Esti-	
[8]	Actuals	Actuals	Actuals	current year.	current year.	19 —19	approved by Government,
r	-	2	က	4	5	9	7
FUNDS							
1) Depreciation Fund—	12.						
i) Amount brought for-		·		¥			
ward from previous							
year (Opening Balance)						ı	·
Add-Amount transferred from					r		
Revenue Account.			e				es .
Add-Interest realised on	2.				N.	%.	
investment.							
Total:							
Deduct—Expenditure on						,	
renewals and repla-							
cements met from							
the Fund.			ji.				1
Total:							

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HUNDS.	2) Provident Fund (Staff)—	Opening Balance.	Add—Amount transferred	from Revenue Account	Add-Interest realised on	investment.	Total

Total s 3) Deposits received and Deduct-Repayments during the year.

a) Advance paid and recouped repaid.

Suspense.

b)

THE CONTROL OF THE PARTY OF THE

	Budget esti- Estimates mates for approved by										
- 1	mates for the current year	5				,	ø	y.			
Budzet estimate	for the current year.	4		ı.	,		ε				
ree years	Actuals	m			■ 3						
For the previous three years	Actuals	71.		i i	· · ·						
For the	Actuals			£.		i	×				
	i D		Depreciation Fund-	a) Opening Balance of investment.	b) AddAmount invest- ed during the year.	s) Deduct—Amount realised on sale of	investment,	2 4 2 2	Total	d). Add-Cash balance.	

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SCHEDICTE '8'

(See Rule 11)

TRIPURA HOUSING BOARD

Statement of loan Capital appropriated for the purpose of the Housing Organisation authorised by the Tripura Housing Board Act, 1978 for the year ending 19

Balance that can be borrowed (7—6).	8
Maximum limit up to which money can be borrowed	7
Balance of loan outstand- ing at the end of the year.	9
Amount repaid during the year.	5
Rate of interest.	খ
Amount borrowed during the year.	c.
Balance of loan outstanding to end of March.	2
Description of loan.	F==4

Tripura Housing Board, Vice-Chairman

51/2

THE TRIPURA HOUSING BOARD, AGARTALA CAPITAL ACCOUNT FOR THE YEAR ENDING 31ST MARCH, 19

	The state of the s										SAME OF THE PARTY
	. 5	Total expen-		Expenditure	Sale and		Total	Balance	Amount	Amount Amount	Total
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39		the end of-	year.		off, if any.		ure upto		during	during	receipts
ξ		the pre-	.		`		the end	March,	the	the	np to
	7.5	VIOUS VEGT.					of year,	19	year.	year.	the end
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	ž X	Rs. Rs.		Rs. Rs.		Rs. Rs.	Rs.	Rs.	Rs.	Rs.	R3.
ΰ							5		19		
Expenditure on capital			6			Loans	Leans borro-				55 24
WOIKS.	21		į			wed fi	no.				
i) Properties (as per						the G	the Govt. of				,
Schedule).			S1 - 47		(Tripura +	+ 53				

Total:

4

	144	(°)			773	4:		
	 i.) Suspansa itams—a.) Stock. b) Misc. advances. c) Tools & Plants. d) Other items to be 				Other receipts on Capital Account to be specifisd (in detail).			
	specified.	Total:			America estimate (Comments of T. 1981 — Comments of T. 1981 — Comm	TOTAL CO.	TOTAL TO THE STATE OF THE STATE	PARTICULAR PROPERTY AND ADMINISTRATION OF THE PARTICULAR PROPERTY AN
	D ₃ .		× 1	•	Cr.	ed from the	Cf.	THE SHOW
ď	*Physical Assets i.e. L. Buildidgs. 2. Work in progress. 3. Expanditure during construction. Accounts Officer	construction.			the full amour diture on acco	at of loan wir	the full amount of loan without reduction of expen- diture on account of repairs, maintenance and Tools and Plant.	of expen-
	Tripura Housing Board, Agar	, Agartala.	· .	ü	[Vice ripura Housin	Vice-Chairman, Tripura Housing Board, Agartala.	13,

Total:

: :

.. :

On Plant and Machinery.

<u>(ii)</u>

iv) On Electric Installation

:

Ca Leasahold Works On Buildings.

Special Charges-

i) Insurance

iii) Leave and Pension Contribution ... ii) Bad Debts written off

Total:

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Tripura Housing Board, Agartala, Accounts Officer

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1950 1951 1961

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<i>ाँ</i> इंद					rtala.			Rs.			an 1, Agartala	
	Ralance brought from 'III-Revenue	at deposit specified	Balane carried over to Balance Sheet.	Total	Vice Chairman Tripura Housing Board, Agartala.		×	\$ truckers	orward from	Total	Vice Chairman Tripura Housing Board, Agartala.	
£3.7	Ralance brought	Vecount. Instest on money at deposit Of items to be specified	Balane carried or		Tripura		Account	By Balance from last account	Amount brought forward from Revenue Account.			
S. Garage						(A)	Depreciation Reserve Account	Rs.		T. T	×	
Premius Area of		e Sheet,	The state of the s	Total	la,		Dep	nd t		tal		
Section of the sectio		Balance carried ever to Balance Sheet,		Uhiel Accounts Officer	Tripura Mouring Board, Agartala.			10 Expenditure debited to the Fund Balance carried to Balance sheet.		Total	Chief Accounts Officer Tripura Housing Board, Agartala.	ļ
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andread Balance Share at at

	LIABILITIES	tmount	ASSETS	Amount
	CI	Š.	S C	Rs.
	Capital Account—Amount réceived as		Capital Account—Amount expanded	panded
	per Account No. JI.		as per Account No. II.	
	Sundry Creditors		Sundry Debtors.	
	Depreciation Reverse as per Account No. V.		Other items (to be specified).	
	Other Items (to be specified).		Cash in Band,	
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^N it see	Net Revenue Account balance at creat		Not Revenue Account balance at	**************************************
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